

# Explanation of Commitment Expected of HAC-HT Members

---

## Purpose of Houston Area Council on Human Trafficking

The Mayor has approved a proposal to take a more comprehensive approach to combating human trafficking in the Houston area. The Houston Area Council on Human Trafficking (HAC-HT) seeks to have representation from Houston and Galveston, as well as federal, state, city, county, and faith-based stakeholders. HAC-HT will ideally have representatives from several branches of the federal government, port and/or coast guard agencies, and local and nationally recognized non-profits.

## Organization of HAC-HT

HAC-HT will be separated into sub-committees according to the 4Ps set forth by the United

Nations: Prevention, Protection, Prosecution, and Partnerships. A volunteer chair who also holds a HAC-HT seat will coordinate the work of each sub-committee. Based on its tasks and responsibilities, sub-committees will meet, as needed, in-between regularly scheduled HAC-HT meetings. Chairs of sub-committees may also invite those who they deem appropriate to sit on subcommittees, even if those individuals do not hold a HAC-HT seat. When sub-committees fully launch, we may consider holding HAC-HT meetings on a quarterly basis.

## Commitment of HAC-HT Members

We ask that you are an active participant at meetings, which means you attend, present (if on the agenda) updates from the field, collaborate (where appropriate) outside of meetings, and generally provide valuable input. In the event that you cannot personally attend a meeting, we ask that, if appropriate, you send a representative who is prepared to give updates called for by the day's agenda. The City of Houston will request agenda items before each meeting.

Meetings are currently held once every 4 to 6 weeks. They are 1 ½ hours long. We value your time and will ensure that meetings end on time.

Thank you for considering the Mayor's invitation. If you accept this invitation, please provide your full name, email address, and phone number so that you can receive meeting invitations, regular updates, and meeting minutes. Please contact the HAC-HT Chair or the City of Houston representative with the requested information, or to ask any questions.