

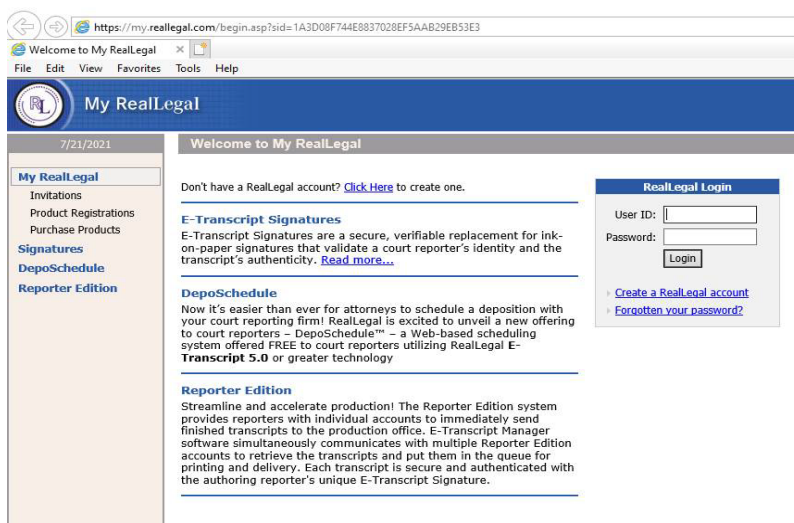
RealLegal

Installing Reporter Edition

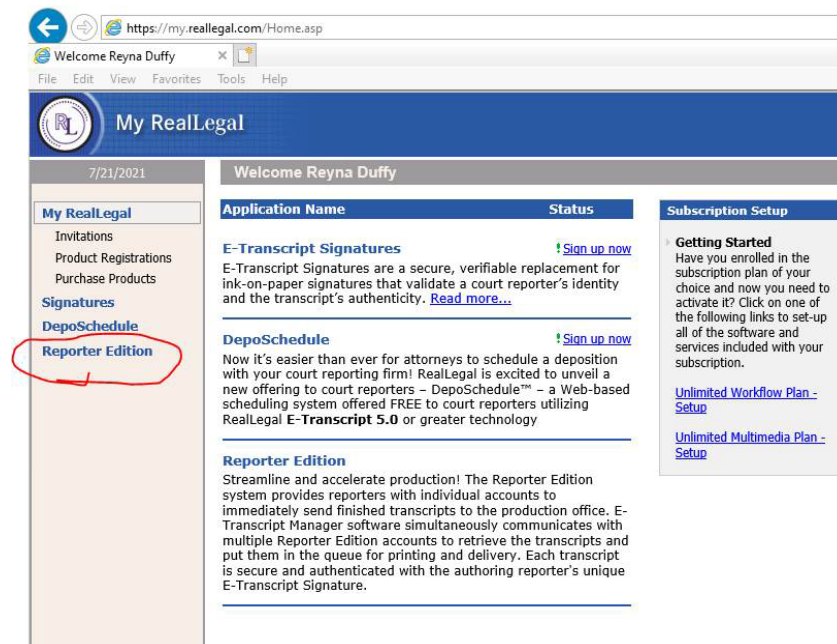
RealLegal® E-Transcript Reporter Edition™ provides tools for independent or freelance court reporters who work with court reporting agencies and other reporters.

Installing Reporter Edition

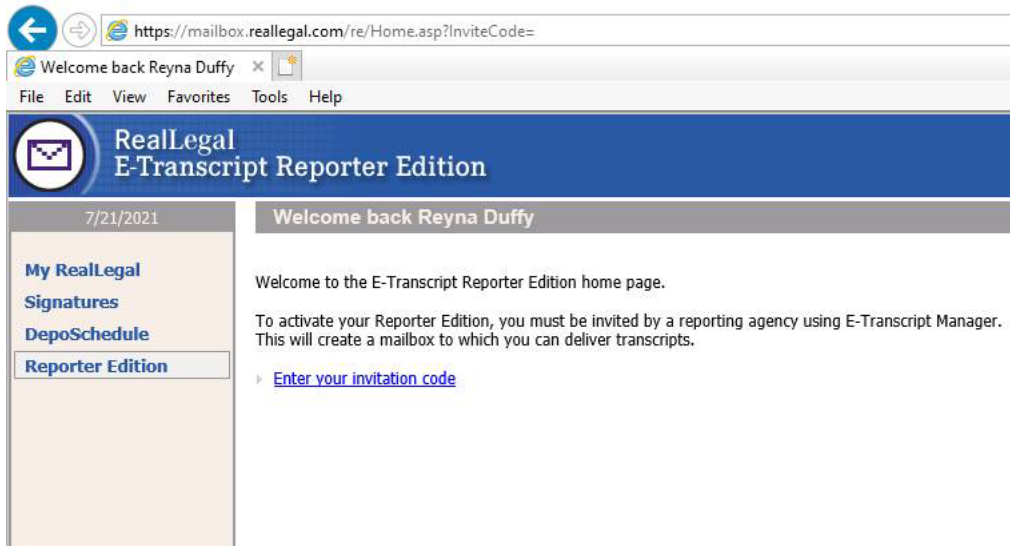
- Go to my.reallegal.com.
- Log in with your user ID and password. (click on **Create a RealLegal Account** if you don't have one and enter the User profile information, then Save). **NOTE:** Remember to create user ID (i.e., first initial of name and last name) and a password you can easily remember when digitally signing your transcripts.



- Select **Reporter Edition** on the left-hand side.

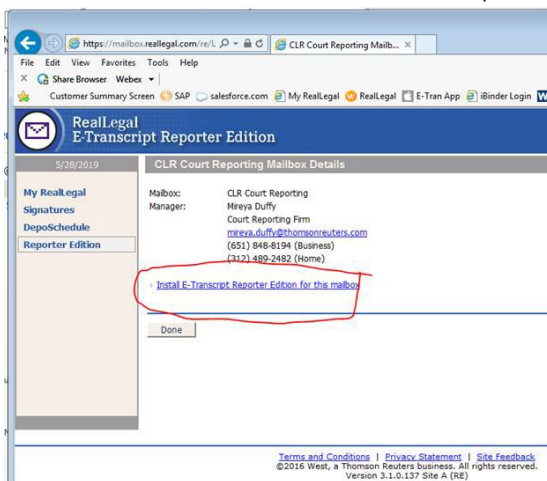


- Select **Enter your invitation code** (If code was emailed by agency, go to the email and click on the link now. You must be logged into my.reallegal.com before clicking on the link in the email).



NOTE: The invitation code is provided from the court reporting agency via email generated in E- Transcript Manager or the Code can also be provided by the court reporting agency directly from E-Transcript Manager by clicking on the agency name under the Archives and looking for the Invite code:

- Once the code is entered hit submit.
- The licensing agreement will open. Scroll to the bottom of the page and click on Accept.
- You will then see the link to install Reporter Edition for the agency’s mailbox:



- Follow the prompts to install. If you experience any issues, please call Customer Technical Support: 800-290-9378 and say “RealLegal” when prompted.